



## Innovative and Inspiring Solutions



**SOUTHERN**  
GROUP

A commitment towards excellence

EXPERIENCE &  
DEDICATION ENSURING  
CUSTOMER  
DELIGHT

## ABOUT US

Southern Group executes its operations with the help of highly experienced and expertise staff. Southern Group utilizes the latest state of art technology to deliver premium services across all industry verticals.

Onshore and offshore Training is imparted on a continuous basis thereby enhancing the skills of the staff for providing effective services. The Company has a comprehensive EHS policy thereby ensuring the safety and security standards by the staff at the sites are adhered to rigidly. We aim to cater to various Multinational Companies, Corporate, Government & Private Organizations.

Our relentless dedication to client satisfaction has helped us develop into a prominent Security and Integrated Facility Management Services provider both nationally and globally.

We are a South based company with branches all over India.

We have a strong hold in southern part of India in Tamil Nadu, Andhra Pradesh, Karnataka, Telangana and Kerala with our Headquarters at Chennai and sub branches in all the other southern states.





PASSIONATE AND  
MOTIVATED ETHICAL  
AND TRANSPARENT

## OUR INTEGRITY

### VISION

Our customer first policy, ably supported by motivated people and best in class technology will ensure our clients are always satisfied. We aim to be the employer of preference by upholding the highest ethical standards and placing a premium on consistent services to all our clients.

### MISSION

We will strive to build an organization that our customers can trust, employees are proud of, competition tries to emulate, communities welcome and investors can seek for long term returns.

### QUALITY POLICY

Southern Group believes in treating its clients with absolute integrity and fairness and our business is conducted in an ethical and transparent manner. "Client satisfaction" is our driving force for doing it right the first time at all times. Each and every one of Southern Groups client is of utmost importance to us, in that you are not treated as a mere number.



# HOUSE KEEPING SERVICES



## CLEANING SERVICES

Southern Facility Services ensures work environment is Spotless, Secure and Pleasant. We deliver right from house-keeping and pantry services to cleaning Classrooms, Staff rooms, Play grounds, Conference rooms, Swimming Pools etc. We offer our cleaning services for your functions, annual meets, exhibitions and social gatherings. Our services include:

### Routine Cleaning

- High/Vertical surface cleaning
- Upholstery dry vacuuming
- Dusting
- Electrical Fittings/Fixtures cleaning
- Wall stain removal
- Glass cleaning
- Mopping (dry & wet)
- Kitchen cleaning
- Washroom steam cleaning

24/7, 365 days Cleaning facilities







## MOVING OUT CLEANING

Moving can be very hectic and time consuming. Let Southern take care of all your cleaning needs, so you can focus on other moving tasks.

While every Southern clean is tailored to your specific cleaning needs, there are standard elements that are included:

- A thorough cleaning of your bathrooms and kitchens.
- Wiping of cupboard exterior.
- Washing of all floors.
- Dusting of baseboards, pictures, lamp shades, window sills and furniture and light fixtures.
- Complete vacuuming of every room.
- Spot clean walls, door frames, baseboards etc.

If you require anything else – just ask!

## MOVE-IN CLEANING

Whenever you move into a new place, one of the first things you'll probably do is to clean the entire house. Even if you're moving to another state or to another country, you should always do a thorough clean before your stuff arrives. Our cleaning services include cleaning of the following:

- Kitchen
- Fridge and Stove
- Kitchen Cabinets and Counters
- Sink
- Walls
- Floors

Housekeeping Services, Pristine and Spotless





## LAUNDRY

### Regular Wash

Have your fabrics washed, all clean and fresh with our service. We keep in mind that each fabric is different and we take care of your garments like no one else.

### Dry Cleaning

Get your silks and wools and just about everything dry cleaned at a great cost. Ask us about our express delivery systems for quick delivery.

### Bleaching

Need clothes, fabrics bleached? We will take care of all your garment bleaching needs.

## CARPET / UPHOLSTERY CLEANING

We provide Carpet Vacuum Cleaning, Wet Drying of Carpet using state of the art equipments. Our team is especially skilled in this field to follow specific, detailed service procedures that keep your carpets in optimum condition.

We also provide Sofa / Chair / upholstery vacuum cleaning and wet drying.

Sanitation and Hygiene, Our Specialization







## SHAMPOOING

We offer both dry shampoo and injection extraction cleaning for carpets and upholstery. The choice of the proper cleaning system is extremely important. Our professional technicians carefully inspect the fabric and condition of the carpet or rug before making the selection for one of the methods available.

Need your carpet to dry fast? We can do it. We have techniques that can have your carpet dry within 2 hours.

And in case you wish to cleanse your battered carpets and upholstery to present them in a new avatar, we will love shampooing them with the tenderness one would handle an infant with and we will work within your budget. These little considerations, born out of emotion and care, make us the most preferred care-taker as well as the care-giver in this industry.

- Carpet Shampooing and Upholstery Cleaning Services
- Sofa Cleaning Services
- Office Carpet Cleaning Services

For a comfortable clean that you can trust





## KITCHEN HYGIENE

### The Four Cs of food hygiene:

Cross contamination • Cleaning • Cooking • Chilling

We offer services in cleaning the following things and ready for others also.

Fridge • Freezer • Oven • Sink

## KITCHEN STEWARDING

### Cleaning and Maintenance

Keeping things clean is usually the biggest part of a kitchen steward's job. At the end of the day, the steward will typically get help to put everything back away and tidy up. This often involves:

- Sanitizing workspaces, scrubbing floors and sealing up unused ingredients.
- Manual scrubbing of pots, pans and other kitchen equipment that cannot be washed automatically using detergents.
- Inspection for cleanliness, manual drying with hand towels and stacking of utensils in correct places.

### Storing and Organizing

Keeps the dish room in clean and orderly condition at all times by sweeping, mopping, emptying trash, wiping counters and equipment, organizing shelves in order to maintain a sanitary work station and to meet mandated health compliance requirements.

Desire of being a complete chef is fulfilled.







## FLOOR TREATMENT

Be it a hard floor, wooden floor or a tiled floor- call for our Services to protect, preserve, restore and maintain your floor surface. Options of one time cleaning or an on-going maintenance program are open.

Dedicated and comprehensive account management with a full range of specialist cleaning services, combines a deep understanding of the cleaning industry with a total commitment to client satisfaction. We provide total service management for our customers.

We are dedicated to creating and maintaining washroom environments that are not only clean and hygienic but also safe, pleasant and welcoming.

With our specialist cleaning equipments and chemicals we make sure we cover every area that everyday cleaners can't reach, including cleaning of wall mounted porcelain or stainless steel urinals, standard urinal bays, WC's, basins and shower cubicles. This process is also extended to other areas of the washroom including basin, shower cubicles and WC's that are prone to odors.

### We follow

- Complete maintenance
- Flexible service arrangements to suit your needs
- You can be sure a thorough washroom service has been completed

It all adds up to peace of mind for you. Our full and integrated range of washroom services has been designed to complement any commercial or industrial washroom with high quality products, service and systems.

### Features

- Environmentally friendly program
- Cleans both vertical and horizontal surfaces easily
- Removes deeply encrusted dirt and bacteria
- Gentle on fragile items.

Elegant and Environment friendly.



# FACILITY MANAGEMENT SERVICES



## OPERATIONS & MAINTENANCE

- Operations & Maintenance of all installations
- Breakdown Maintenance
- Preventive and Predictive Management
- Co-ordination with contract agencies including third party contractors
- Statutory compliance
- Energy conservation
- Budgeting
- Training & Audits
- MIS and Reporting 24/7 Support from our technical team
- Implementation of EHS standards and policy (Environment, Health & Safety Policy)

## BUILDING FABRIC AND ASSET MAINTENANCE

Southern Group provides the asset check out functionality in order to prepare, configure and retain assets for use. This enables you to manage assets as they are moved around the enterprise for use in multiple settings. As well, the usage can be monitored and intervening maintenance or service events can be tracked while the asset is out of use.

### Asset Maintenance, Service & Inspection Management

At various intervals, all assets require some degree of maintenance, such as routine mechanics for company vehicles or repainting an office or building. Scheduling and tracking this type of maintenance provides a more complete picture of the true costs and revenues associated with these assets.

To provide effective and efficient solution.







## BUSINESS SUPPORT SERVICES

Our resources listed below are trained to integrate to the clients requirements with our services becoming an extension to their business needs.

Office assistants • Front office / Reception • Reprographics • Document Management • Data Entry  
Fleet Management • Pantry Management • Help Desk Management • Sales and Marketing  
Resources Management.

## ADMIN OUTSOURCING

Outsourcing has become normal routine among companies nowadays. From Fortune 500 league to small scale enterprises every business entity understands the advantages of Manpower outsourcing.

Business requires skilled manpower with adequate professional qualification. With ever increasing business demands it becomes increasingly difficult for companies to get into the intricacies of screening hundreds of applicants and selecting the best out of them. They prefer to concentrate on the business and stay away from this messy and time consuming process.

Now this is where a Manpower Outsourcing Company comes into the scene.

At Southern Group we take care of every detail of your requirement and find you the most suitable candidates who can take your business to the next level. Our services include Recruitment and Training Supervision, Government Compliance and Payroll Management, HR Policies, Customer Care.

We have very talented and experienced staff that can effectively analyze the clients requirement and judge the skills of the candidate. Our panel selectors hail from different industries which enables us to out source the best manpower to suit our clients business. With excellent communication skills our selector very dexterously judges prospective clients strong and weak points.

Planning is the key to Success







## PEST CONTROL

Southern facility is an expert in the field of Pest control Management and Anti-termite treatment solutions. We perfectly understand how pests can make life truly miserable, whether it may be a business institution, home, hospital or any other place.

### Details about pest infestation and pest control remedies:

Type of Infestation	Signs of Infestation	Remedy
Rodents	<ul style="list-style-type: none"><li>• Distinctive smell and noise</li><li>• Damaged stock</li><li>• Mouse droppings</li></ul>	Rodent proofing & regular mouse control service
Ants	Live insects and ants travelling in a line in your premises	<ul style="list-style-type: none"><li>• Identify the species</li><li>• Close access points</li><li>• Regular fumigation to be conducted</li></ul>
Mosquito	Clusters of flies, either alive or dead	<ul style="list-style-type: none"><li>• Install mosquito netting</li><li>• Remove stagnant water and clear all garbage as they are breeding grounds for flies / mosquitoes</li><li>• Place fly killers in appropriate locations</li></ul>
Cockroach	<ul style="list-style-type: none"><li>• Dead adult cockroaches or egg cases</li><li>• Cockroaches are nocturnal and if seen during the day it is a sign of infestation</li></ul>	<ul style="list-style-type: none"><li>• Remove food droppings and ensure cleanliness of premises</li><li>• Garbage / waste to be cleared regularly and area to be cleaned</li><li>• Night time inspections are better</li><li>• Regular visits by cockroach control service</li></ul>
Termites	<ul style="list-style-type: none"><li>• The presence of termite tubes made of earth, snaking their way across an exposed area</li><li>• Termites often destroy wood from within, leaving hardly any indication from the outside</li></ul>	<ul style="list-style-type: none"><li>• Unfortunately there is no homemade remedy for termites</li><li>• Clean sweep offers termite control with a guarantee for a set period.</li></ul>

Our professionals are trained to handle infestations.





## FACADE CLEANING

Offers wide range services of Glass facade cleaning, Mastic Silicon Filling and Window cleaning services. It has observed that the facade of your building will leave a First & last impression on your clients. Facade is exposed to the harsh environmental and weather factors, such as rain, dust, pollution etc. In order to maintain sparkling exteriors, Façade Cleaning, Façade Restoration, Silicon Filling, maintenance is important in order to increase the longevity of building material and maintain property value.

**Facade Cleaning:** Trained In-house Spiderman Staff are trained in cleaning different types of surfaces such as Glass, plastic, stone, ACP etc. Weekly training program ensures better quality service, with Safe use of appropriate chemicals, increased efficiency and prevents long term damage.

**Facade Restoration:** We Restore the Facade & ACP which is on the verge of damage, due to natural wear and tear or exposure to the environment. Our Team uses the best scientific eco friendly chemicals that are capable of cleaning the glass and restores the same of the natural shine, without changing the properties of the glass, which proves more cost effective as compared to changing the glass itself.

## MARBLE CRYSTALLIZATION

Crystallization is a method of marble floor finishing. It brings "mirror like" shine by chemical reaction on the surface of marble. Crystallization also creates micro film on the surface of marble, which is more solid and durable and helps to preserve the color and the brightness of the marble. Crystallization is a very good method for regular stone maintenance.

Crystallization protects the marble while preserving the color and the brightness of the stone.

Many companies utilize crystallization to create a deep brilliant shine on polished marble floors. When completed by a trained technician, the finished results can be absolutely beautiful!

Luminous and Longevity.





## MAIL ROOM MANAGEMENT SERVICES

### Activities:

In-bound Mail Management • Out-bound Mail Management • Vendor Management • MIS and Reporting • Pre-processing of Mails

### Advantages:

Handled by trained manpower • Completely Automated Mailroom with incoming data capture & Email intimation to mail recipients • Technology initiatives on proof of delivery, record & capture Mail delivery at mailroom counter • Logical process designed mail slots for easy retrieval of mails as per SLA's • Process defined for every activity • Instant mail track and trace facility • Substantial savings on mailing costs • Optimal near zero error processes • Single window point for incoming and outgoing mails

## STAFFING & PAYROLL

Our resources listed below - are trained to integrate to the clients requirements with our services becoming an extension to their business needs.

Office assistance • Front office / Reception • Reprographics • Document Management • Data Entry Fleet Management • Pantry Management • Help Desk Management • Sales and Marketing Resource management

Our Payroll Management System gives you the power to:

Manage Employee Information Efficiently • Define the emoluments, deductions, leave etc. Generate Pay-Slip at the convenience of a mouse click • Generate and Manage the Payroll Processes according to the Salary Structure assigned to the employee • Generate all the Reports related to employee, attendance/leave, payroll etc. • Manage your own Security

Effective Resources Management & MIS







## SUPPLY OF PERSONAL HYGIENE AND CONSUMABLES

### Hygiene Consumables

We offer a full suite of services, including supply of products, stylish dispensers including full installation and ongoing maintenance.

#### Our products include:

Toilet & Tissue Paper products: We offer numerous sustainable paper product options. All dispensers are simple to use, durable and modern and suitable for offices and washrooms.

Soap: Washing of hands is crucial for good hygiene.

Southern Group offers a range of PH balanced soap options in a variety of dispenser sizes and types to meet all needs, from liquid and foam perfumed options to no-nonsense anti-bacterial varieties with no added perfume.

Touch Free Paper Towel Dispenser • Slim line Lockable Hand Towel Dispenser • Jumbo Toilet Roll Holders • Dual and triple Line Toilet Roll Holders

### Paper Products

Toilet Tissue • Hand Towels • Facial Tissue

## SUPPLY OF EQUIPMENTS

### Desk Supplies

Start with the pens, tape, highlighter, paper clips, scissors, trash can etc.

### Paper

Now you'll need things to write and print on. Stock up on notebooks, notepads, sticky notes and paper for your printer and copier.

### Organization Supplies

Staying organized is essential, so have a stapler and binder clips handy to keep your various documents and printouts together.

### Office Furniture & Storage

Whether you choose to completely furnish your office or just want a comfortable office chair and a functional desk, you'll need office furniture (including storage pieces) to help you work more effectively and give your space a more professional feel.

### Stationery & Mailing Supplies

When it comes time to send mail - invoices, paychecks or payments, promotional offers and other documents - you'll need something to send it in. Stock up on envelopes and postage.

Consumables for Personal Hygiene & office use.





## SPACE MANAGEMENT

Space Management involves the management of a company's physical space inventory. Every organization manages their space one way or another-whether it is through an automated space management system or with a pen and paper. This includes tracking and maintaining your space and occupancy information-identifying who sits where, how much space your organization has and projecting how much you will need in the future, reporting on your space data including space allocations and charge backs etc.

### Benefits

- Take control of your entire physical space inventory including managing occupancy, allocations and charge backs.
- Reduce costs by better utilizing your space, optimizing occupant densities and eliminating or reducing vacancies
- Increase accuracy, visibility and availability of space data by providing selective secure access to data, reports and floor plans to stakeholders within your organization

## COMPLIANCE MANAGEMENT

The Compliance Management provides a comprehensive system to manage a range of regulatory and corporate compliance requirements. Scaling across the enterprise, we integrate and map compliance mandates and controls in a central framework, thereby simplifying compliance management and monitoring. We also streamline and standardize control processes, minimizing deviations and redundancies. Graphical dashboards provide in-depth visibility across the compliance program, enabling you to proactively identify and address areas of concern.

Successful compliance management requires a holistic, connected methodology designed to protect and enhance business value by fostering a regulatory risk-aware culture. Our Compliance Management Solutions are designed to manage a broad range of compliance processes and enforce accountability throughout your organization. They enable compliance professionals to understand and evaluate regulatory risk, monitor and track regulatory change and evidence all aspects of the process.

Ensuring Space and Compliance Management.





## PLANT MAINTENANCE

The following services are provided in accordance with the industries best practices in integration with the clients process specifications:

- Mechanical, Electrical and Plumbing (MEP) Services
- Base-Building Power and Air-Conditioning Services
- Operation, maintenance and repairs of the Power & Electrical Services
- Distribution Boards & Panels
- Fire Safety Services, Fire alarm and fire suppression systems
- Civil, Carpentry, Plumbing and Allied Works
- Elevators
- Public Address Systems
- Planned Preventive Maintenance

## MINOR CIVIL WORK AND FIT OUTS

### Operation & Maintenance:

- Water Management Systems
- Minor repairs of Sanitary fixtures
- Pump Operations
- Maintenance of spares
- Ensuring adequate water in the overhead tanks for use
- Cleaning of tanks at periodic intervals.
- Sourcing water when needed
- Testing the same for quality ( TDS )Operation & maintenance of Water management system,
- WTP / STP / ETP wherever applicable
- Minor repairs of Sanitary fixtures
- Pump Operation
- Maintenance of spares

Working with a definite process is the growth





## FOOD AND VENDING SERVICES

Southern Group provides a wide selection of wholesome, nutritious and affordable fast foods, specialty or business food menus. An appropriate amalgamation of International, Asian, Indian and local South Indian cuisines is offered to suit varied taste buds while ensuring a balanced meal.

We also provide complete support systems for food court management that include organizing, operating and out sourcing partners with a single point responsibility and accountability. Multispecialty food courts with Southern Group functioning as a food management solution provider offering a good quality dining experience' with reputed food brands that are commercially viable under one umbrella is also an option offered to our clients

### Vending Services:

Our vending services are tailored to suit your facility's unique requirements and preferences. Machines are planned & stocked based on consumption patterns with the freshest of products, for your employees and customers.

Our offerings include a range of fresh milk, coffee, tea and other health drinks that also include typical South Indian filter coffee, bean to cup freshly brewed tea and other health drinks.

Healthy and Nutritious.







## MOVES, ADDS AND CHANGES

While many of the support systems can be commissioned individually, professionals are faced with the unique problem that their equipment cannot be commissioned unless all infrastructure, including support systems, is in place and working properly.

MAC can be defined as the process and administration necessary when electronic hardware or components are added to, removed from or relocated in the data center or other critical environment. A program is implemented to provide services required to successfully install, relocate and/or de-install data center equipment.

Implementation of a program allows for any changes to the data center environment to be tracked "cradle-to-grave". A clear load management profile is maintained including equipment to be installed, affected infrastructure and engineering required to install the equipment safely and effectively. Controlled planning and execution of equipment changes will assure accurate documentation, sufficient UPS power, proper cooling levels, preservation of redundancy and overall increased reliability of mission critical applications.

## VENDOR MANAGEMENT

Strict selection process with capability Analysis - HSSE / ISO Certification, Market reputation, Speed of delivery, Green technologies etc, Equipment / Materials, System & Procedures

- Vendor contract featuring code of conduct and vendor SLA's
- Standardized, measurement systems / audits across locations.
- Standardized compliance & statutory obligations across locations
- Alternate vendor data base
- Ensure best in class chemicals / equipments used - biodegradable, non-hazardous & environment friendly ( green )
- Maintain exhaustive and alternate list of suppliers
- Review & revision in annual maintenance contracts for cost reductions
- Procurement cost benefits accrued as a result of purchasing with vendors/third party suppliers

Get the special Treatment you Deserve





# PASSIONATE AND MOTIVATED ETHICAL AND TRANSPARENT

## WAREHOUSE MANAGEMENT SERVICES



### SERVICES OFFERING:

- Complete end to end Warehouse Management processes & system implementation
- Assist & manage day to day operations
- Efficient and expert management of infrastructure
- Vendor development and management
- Performance of all contractual obligations by various sub-contractors
- Sharing of knowledge base in the industry and our expertise in terms of best practices
- Handle the operations at Inbound, Outbound, Replenishment, System training, process training etc.
- Accountable for receipts and dispatch
- Keep the distribution center neat and clean
- Follow the work practices, on mutually agreed terms with the client
- Supervisory teams and below will be on need basis with numbers varying as per requirement and freight movement
- Coordinate with designated transport operator for smooth flow of vehicles from and to stores.

### SCOPE

- Receipt of goods from various suppliers (Unloading)
- Sorting and grading of Unloaded materials
- Storing
- Batch making
- Standardization of crates
- Order processing (Providing material issue note)
- Loading (for Transportation)
- Transport related co ordination
- Inter cellular movement.
- Waste management
- Rejected item management
- Housekeeping
- MIS preparation
- Quality control in all the stages
- Co ordination with Management team

### SPECIALIZED SERVICES

Our specialized services include a selective array of services as listed:

- Events & Selective unique Contracts
- Supply of uniforms





**UNIQUE SAFEGUARDING**





## MANNED GUARDING

The Guarding Division of Southern Group is a professional body of Total Security Solutions. We provide innovative and strategic security services customized to minimize losses. The service portfolio of Southern Group includes guarding, fire squad and dog squad, bodyguards for industries, banks, retail outlets, residential colonies, hotels and institutions. Southern Group today has a presence in Southern India, backed by trained security personnel maintaining 24x7 control room, with emergency response, proactive operations and backup team and a dynamic corporate infrastructure at all branch locations.

**GUARDING PERSONNEL:** Selection of personnel meeting customer QR, training at our state of the art facility, on the job training in the establishments and a close order monitor and control on a regular basis, Interaction with customer for performance appraisal is how we conduct guarding.

**SECURITY AUDIT:** A regular Audit of Security Functions and its systems are conducted professionally.

**SYSTEM DESIGN:** We take inputs from customers and do the rest. Raising efficiency levels and reporting systems through our system design, is our differential.

**SPECIALIZED TRAINING:** A faculty each, for every specialization in Industrial, Corporate and Personal security and safety.

**TAILORMADE  
REQUIREMENTS**





# SOLIDNESS ASSURED



## MANNED GUARDING

### INDUSTRIAL RELATIONS ENVIRONMENT SURVEY AND FORECAST

We share our expertise on the state of IR in the territory where our prospective customers plan to set up industry.

**FIRE FIGHTING:** Qualified Trainers from the Defense Forces train all our personnel in Fire Fighting techniques through a number of drills and lectures as a part of the regular training program.

**SAFETY AND FIRST AID:** We are ready proactively for any emergencies. The training syllabus consists of First Aid and Safety too.

### FEATURES:

1. Providing broad based complimentary services
2. Setting service delivery standards for other companies to emulate.
3. Satisfaction of all stakeholders.
4. Providing Industrial Security, Bank Security, Event Security, Retail Security, Security of Residential Colonies, Hotel Security, Institutional Security, Security of Commercial Establishments.



## CONSULTING & INVESTIGATIONS

The Southern Group Consulting & Investigation division has been operating as an independent business division and we currently have a team that is spread across various cities of country. The service portfolio of this division includes pre-employment verification, fraud investigation, due diligence, surveillance on wrongdoing, corporate misconduct and in protection and recovery of assets etc., We strive to focus on bringing value, drawing upon experience gained from a variety of former disciplines and professional backgrounds. Southern Group Consulting & investigation team provides seasoned professionals domestically and globally to achieve rapid response to against suspected fraud. Our services in this category includes

1. Economic Frauds
2. Pre and Post Employment Screening
3. Shadowing
4. Sting Operations

### FEATURES:

1. Nationwide network of trained investigators & operatives.
2. Quality execution & reporting and best in industry turnaround time (TAT).
3. Professionals with high-quality and individualized service.



**SAFETY & RELIABILITY**





SMOOTH RUNNING OF BUSINESS



## CASH MANAGEMENT SERVICES

Over the last few years, Southern Group Cash Service Division has developed its business with a strong focus on Customer needs and designed to meet customer requirements. This service includes secured transfer of cash and valuables, ATM replenishment, Vaulting and Processing Services, multi-point cash collection and Caretaker Services. Our aim is to provide solutions to the specific needs of each individual customer. Southern Group Cash Services team is responsible for identifying and enhancing value for customers by meeting International (Cash Transportation) business standards. We provide following services:

Southern Group, with a complete infrastructure of cash vans, pilot and trailer vehicles co-ordinated by wireless communication control and supported by trained and experienced personnel, offers complete solutions for ensuring security of cash and valuables in transit.

**ARMORED CAR SERVICES:** Large retailers who collect a great deal of cash require pick up of huge cash via an armored car company, which is one field of our specialization.

**ACCOUNT RECONCILEMENT SERVICES:** Banks have used this system to prevent cheques from being fraudulently cashed if they are not on the list.



UNMATCHED SECURITY FOR ALL EVENTS



## EVENT MANAGEMENT

In Southern Group, event management involves studying the intricacies of the brand, identifying the target audience, events and conferences like product launches, press conferences, corporate meetings and concerts like film premieres, commercial events, award ceremonies etc. devising the event concept, planning logistics and coordinating the technical aspects before actually executing the modalities of the proposed event also come under Southern Group Event Management Services.

For Events of all magnitude and sensitivity, we have the experience, capability and a proven track record. Crowd control, Bullion management, Inventory Control, we have successfully done it a 1000 times over.

**ACCESS CONTROL:** A high order access control will minimize security and safety risks. By involvement of Electronics and Systems Design for sensitive events this is achieved.

**VIGILANCE:** Predictive Intelligence can be best activated through vigilance. Generates a proactive culture and enhances security and safety.

**TRAFFIC CONTROL MANAGEMENT:** Smartly turned out guards specially trained in traffic control duties provide a free flow of vehicles and protect the parked vehicles.





**Reg. Office Address:**

B1, Gulmohar Apartments, 35 South Boag Road,  
T Nagar, Chennai - 600 017.

**Tel.: +044- 43021992**

**Email: [corporate@southerngroup.co](mailto:corporate@southerngroup.co)**

**Web: [www.southerngroup.co](http://www.southerngroup.co)**





1. CHENNAI
2. VIJAYAWADA
3. TUTICORIN
4. MADURAI
5. CALICUT
6. BELLARY
7. TRICHY





## Our Client Partners



## Our Client Partners





## Our Client Partners



## Our Client Partners

**BBCL**®

— Adding Life To Living —  
A Vummidi Enterprise



**GREAVES**  
SINCE 1859

**GREAVES COTTON LIMITED**

 **Mahindra**

**m3**  
**BOUTIQUE HOTEL**

*genie* BAZAAR

 **OTTO**

**SLYPBOX**

 **ReGen**  
POWERTECH

**SKS**  
**AUTO**

**ŠKODA**



**UBER**



## Our Client Partners



## Our Client Partners



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

Swadhaar FinServe Pvt. Ltd.  
self-support through financial services



**Mahindra**  
Consulting Engineers



The  
**metrozone**  
LIVE A CLASS APART





# GVK

# EMRI

Your Right to Safety.









**MSCT**

**MOBISMART**

CARD

TECHNOLOGY

TECHNOLOGY







# ***Khadim's***

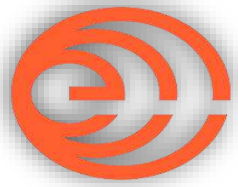




# NARSI







# Envista







# The metrozone

LIVE A CLASS APART









To,  
M/s Southern Complete Facility Management Solution Pvt. Ltd.  
B1 Gulmohar Apts, 35 South Boag Road Tnagar,  
Chennai, Tamil Nadu -600017.  
Email:vikas@pyramidifms.com

**Subject: Security Clearance of M/s Southern Complete Facility Management Solution Pvt. Ltd. and its Director(s) as Auxiliary Service Provider at airport-reg.**

Sir,  
Kindly refer to e-sahaj portal Application No.201861128571 regarding security clearance in r/o M/s Southern Complete Facility Management Solution Pvt.Ltd and its BoDs as Auxiliary Service Provider of airport.

2. In this connection, I am directed to convey Security Clearance of the appropriate Authority to M/s Southern Complete Facility Management Solution Pvt. Ltd. B1 Gulmohar Apts, 35 South Boag Road T-Nagar, Chennai, Tamil Nadu -600017 under the category of "Auxiliary Service Provider" as per AVSEC Circular No. 16/2009 and MoCA OM No.AV-29016/47/2015-IT Section-MOCA dated 24.11.17.

3. The validity of this security clearance shall be for a period of five years from the date of issue of security clearance or the period of validity of contract with the airport operator, whichever is earlier, upon expiry of which a fresh clearance would be required to be taken from this Bureau, for which application has to be submitted through proper channel at least three months in advance.

4. Further the entity shall submit Security Programme as per prescribed template enclosed herewith as "Annexure-A" to concerned RD as applicable for each airport of operation. The RD will examine the draft and forward comments/findings, if any, to BCAS HQ for consideration of approval.

5. Only the bona fide employees of M/s Southern Complete Facility Management Solution Pvt. Ltd. shall be allowed to enter and remain in the terminal building or movement area.

6. Director General, BCAS reserves the right to revoke this security clearance at any time without assigning any reasons thereof, in the interest of national/civil aviation security.

Yours faithfully,

(Devajyoti Ray)

Deputy Director General(Policy)

**Copy to:-**

1. The MoCA (Kind attention: Sh. Satish Chander, Under Secretary), RG Bhawan, New Delhi.
2. All RDs of BCAS.

**Annexure - "A"**

**SECURITY PROGRAMME BY THE AUXILIARY SERVICE PROVIDERS**

**PART I AUXILIARY SERVICE PROVIDER SECURITY POLICY AND ORGANIZATION**

- a. Introduction
- b. Other branches of the organization
- c. Resources - Financial, Human and Material
- d. Format A-1
- e. Description of operations
- f. Roles and responsibilities with respect to aviation security
- g. Security policy
- h. Person responsible for security, and round-the-clock operational contact
- i. Information, communication procedures, and document control

**PART II OBJECTIVE**

- a. To prevent unlawful interference with civil aviation operations
- b. To maintain secure operating environment

**PART III MEASURES**

- a. Number of employees to be recruited for the purpose and their background checks
- b. List of prohibited items by BCAS
- c. CSO of the Auxiliary Service Provider shall be responsible for security implication during operation.

**PART IV PHYSICAL SECURITY MEASURES**

- a. Method of security control for all the items that may be brought into aerodrome such as screening, physical checks, etc.
- b. Inventory of the restricted items, if any being used by the Auxiliary Service Provider during the operations.

**PART V TRAINING**

- a. AVSEC Awareness Training provided to the staff.

**PART VI INCIDENT REPORTING**

- a. Incident reporting by the staff with regard to security related incident at their place.

(Devajyoti Ray)

Deputy Director General(Policy)





Form - VI  
(see rule - 9(1))

**GOVERNMENT OF TAMIL NADU**

Office of the Director General of Police  
& Controlling Authority, Chennai.

**LICENCE TO ENGAGE IN THE BUSINESS OF PRIVATE SECURITY AGENCY**

Sl. No. : 1071/2018  
Date : 24.09.2018  
Thiru./Tmt. : R.Vinayak,  
S/o : M.Raja,  
Resident of : No.171/B-2, Fisher Lane,  
Kamarajar Salai,  
Madurai - 625 009.

is granted the licence by the Controlling Authority for the State of Tamil Nadu to run the business of Private Security Agency namely **M/s. SOUTHERN GUARD FORCE PRIVATE LIMITED** in all the Districts of Tamil Nadu with office at No. 35, B-1, Gulmohar Apartment, South Boag Road, T. Nagar, Chennai 600 017.

Place of issue : CHENNAI  
Date of issue : 24.09.2018  
This licence is valid up to : 23.09.2023

Office seal

Signature

Name of Granting Authority

Designation

Official address

: **Dr. M.C. Sarangan, IPS,**

: Inspector General of Police,  
General, Chennai - 4.

: Office of the DGP,  
Tamil Nadu, Chennai-4



**CONDITIONS**

- 1) This licence is granted subject to all provisions of the Private Security Agencies (Regulation) Act - 2005 (Central Act 29 of 2005) and Tamil Nadu Private Security Agencies Rules 2008.
- 2) The licensee shall give preference while recruitment to personnel to Home Guards, Ex-police Personnel, Ex-servicemen and persons domiciled in the State of Tamil Nadu.
- 3) The Licensee shall ensure that every security guard working for it undergoes a medical examination after every twelve months from his last such examination so as to ensure his continued maintenance of physical standard as prescribed for the entry level.
- 4) The licensee shall successfully undergo a training relating to the private security service as prescribed by the Controlling Authority within the time frame fixed by it. The Licensee shall also ensure that all the security guards and supervisors undergo security training.
- 5) The Licensee shall intimate the name, parentage, date of birth, permanent address, address for correspondence and the principal profession of each person forming the Agency within fifteen days of receipt of the licence to the Controlling Authority.
- 6) The licensee shall inform the Controlling Authority regarding any change in the address of persons forming the Agency, change of management within seven days of such change.
- 7) The licensee shall immediately intimate to the Controlling Authority about any criminal charge framed against the persons forming the Agency or against the private security guard or supervisor engaged or employed by the Agency, in the course of their performance of duties as Private Security Agency. A copy of such communication shall also be sent to the Officer in-charge of the Police Station where the person charged against resides.
- 8) Every licensee shall abide by the requirements of physical standards for the private security guards and their training as prescribed in Rule 6 & 7 of Tamil Nadu Private Security Agencies Rules - 2008 as the condition on which the licence is granted.
- 9) Save as provided in these rules, the fees paid for the grant of licence shall not be refunded.
- 10) Notwithstanding whether the Agency mandates its private security guards to put on uniform while on duty or not, every private security agency will issue and make it obligatory for its security guards to put on:
  - a) an arm badge distinguishing the Agency;
  - b) shoulder or chest badge to indicate his position in the organization;
  - c) whistle attached to the whistle cord and to be kept in the left pocket;
  - d) shoes with eyelets and laces;
  - e) a headgear which may also carry the distinguishing mark of the Agency.
- 11) The uniform used by the private security guards shall not resemble the uniforms of the Armed Forces or the paramilitary Forces or the Police.
- 12) The clothes worn by the private security guard while on active duty shall be such that they do not hamper his efficient performance. In particular they will neither be too tight nor too loose as to obstruct movement or bending of limbs.
- 13) Every private security guard will carry a notebook and a writing instrument with him while on duty.
- 14) Every private security guard while on active security will wear and display photo identity card issued under section 17 of the Act, on the outer-most garment above waist level on his person in a conspicuous manner.
- 15) **Renewal of Licence** - An application for renewal of licence shall be made to the Controlling Authority, not less than forty-five days before the date of expiry of the period of validity thereof.
- 16) Enclosed - **Annexure - II.**

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## ANNEXURE - II

### TRAINING SYLLABUS

As per Tamil Nadu Private Security Agencies Rules 2008, the following is the Training Syllabus for training the security guards including Supervisors. This training shall be for a minimum period of **hundred hours of classroom** instructions and **sixty hours of field training**, spread over at least twenty working days. The ex-servicemen and former police personnel shall however be required to attend a condensed course only, of minimum forty hours of classroom instructions and sixteen hours of field training spread over at least seven working days.

2) **The training will include the following subjects, namely:-**

- (a) conduct in public and correct wearing of uniform
- (b) physical fitness training
- (c) physical security, security of the assets, security of the building or apartment, personnel security, household security
- (d) fire fighting
- (e) crowd control
- (f) examining identification papers including identity cards passports and smart cards
- (g) should be able to read and understand English alphabets and Arabic numerals as normally encountered in the identification documents, arms licence, travel documents and security inspection sheet.
- (h) identification of improvised explosive devises
- (i) first-Aid
- (j) crisis response and disasters management
- (k) defensive driving (compulsory for the drivers of Armored vehicle and optional for others)
- (l) handling and operation of non-prohibited weapons and firearms (optional);
- (m) rudimentary knowledge of Indian Penal Code, right to private defence, procedure for lodging first information report in the police station, Arms Act (only operative sections), Explosives Act (operative sections);
- (n) badges of rank in police and military forces

- 2 -

- (o) identification of different types of arms in use in public and police.
- (p) use of Security equipments and devices (for example security alarms and screening equipments); and
- (q) leadership and management (for supervisors only).

3) The security guard will have to successfully undergo the training in the above subjects. On completion of the training each successful trainee will be awarded a certificate in Form IV by the training institute or organization.

4) All the agencies shall submit a list of successful trainees to the Controlling Authority in the manner prescribed by it.

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